

**From:** [Cody, Emily](#)  
**To:** [Kwiek, Jesse](#); [Rappleve, Chad](#)  
**Cc:** [Ottesen, Jennifer](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#); [Hilty, Michael](#); [Cody, Emily](#)  
**Subject:** Microbiology 7719  
**Date:** Thursday, October 13, 2022 12:29:00 PM  
**Attachments:** [image001.png](#)

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Good afternoon,

On Thursday, September 22, the Natural and Mathematical Sciences Panel of the ASC Curriculum Committee reviewed the proposal for Microbiology 7719. Please find below the Panel's feedback for the course.

The Panel did not vote on the proposal as they would like the following points addressed:

- The Panel asks that the course change rationale — an increase from 2 to 3 credit hours — be more explicitly reflected in the syllabus document. The reviewing faculty found it difficult to discern the way contact hours and workload are transitioning from 2 to 3 hours in the course proposal's current form. In particular:
  - The Panel requests further signposting regarding changes to the course so the newer features that justify the increase from 2 to 3 credits hours are more readily apparent.
  - What is the weekly format for the class? 1 3-hour meeting? 2 1.5 hour meetings? The Panel asks for additional clarification here.
  - The reading lists seem nearly identical in the old vs. new version of the syllabus. What readings have been added to the class to correspond with the credit hour increase?
  - How will the grading percentages be restructured to address the ways the course components have been reshuffled in the 3-credit-hour version of the course?
  - It appears that 1 quiz of an hour in length will account for 25% of students' final grade in the course. Is this the case? This seems like a great deal of weight to put on a single, short assignment.
  - What assignments have moved from optional to mandatory in the 3-credit-hour version of the course? Please underscore this more readily and clearly in the proposal for the reviewing faculty.

I will return Microbiology 7719 to the department queue in order to address the Panel's requests.

Should you have any questions about the feedback of the Panel, please feel free to contact Jen Ottesen (faculty Chair of the NMS Panel; cc'd on this e-mail) or me.

Best,  
Emily



**Emily K. Cody, Ph.D.**

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